St Chad's Church
Pattingham with Patshull

HEALTH AND SAFETY

POLICY ON REQUESTS FOR MAINTENANCE

All maintenance requests should be written in the Maintenance book, signed and dated.

It is the responsibility of the Churchwardens to ensure that the book is checked weekly, and ensure all requests are dealt with in an expedient manner. The person checking should sign & date the request and record the outcome.

Original policy September 2001 – revised and approved by Admin-IWG May 2024 – reviewed by Admin-IWG 29th June 2025 – due for review June 2026