St Chad's Church
Pattingham with Patshull

HEALTH AND SAFETY

TRANSPORT POLICY

This policy applies whenever transport is provided in any form by or on behalf of the church. It does not apply where arrangements are made privately between individuals although in such cases care needs to be taken to ensure that all those involved are clear that this is such a private arrangement.

TRANSPORT OF CHILDREN AND YOUNG PERSONS (ALL THOSE UNDER 18 YEARS OLD)

As safeguarding issues arise when those under 18 are provided with transport by or on behalf of the church any such transport must only take place in accordance with arrangements specifically approved by the Parish Safeguarding Officer.

TRANSPORT OF ADULTS

There are safeguarding issues when those who are vulnerable adults are provided with transport by or on behalf of the church. However it is not always easy to know whether any particular person is or may be a vulnerable adult. Therefore those involved in providing transport for any adult need to be aware of the possibility that the person concerned might be vulnerable and should take appropriate steps to safeguard both them selves and the adult.

Those who provide transport for any adult by or on behalf of the church must have an appropriate DBS check which would cover the transport of a vulnerable adult and must have undertaken appropriate safeguarding training. If they are using their own car they must ensure that they have appropriate insurance which covers driving as a volunteer. If transporting a vulnerable adult by car it would normally be appropriate to have another person in the car. The driver should use their discretion to decide whether in any particular case there should be another person in the car.

KEEPING OF RECORDS

The Parish Safeguarding Officer will keep a record of all those who are providing transport on behalf of the church and those records will include information as to whether that is being provided to children, adults or both. Those responsible for arranging transport by or on behalf of the church must ensure only those included in that record provide transport.

Approved by Admin-IWG 4th September 2024 – reviewed by Admin-IWG 29th June 2025 and 10th November 2026 – due for review November 2027